Page 17

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, June 12, 2019 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:01 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Secretary: Linda McCoy

Visitors: Casey Harrington, Captain Jon Hall, Lauren Patton, Shannon Debes, Tim Wetzel,

Mark Summerville

Ms. Matsco met Friday, June 7th with Jessica Walls-LaVelle of Governor Wolf's SW region office for a tour of Potter Township and its challenges and opportunities.

Mr. Shamp met on Tuesday, June 11th with Joe Molnar regarding signs for opening and closing times at the Rocky Bend Nature Preserve.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON JUNE 12, 2019.

<u>CITIZENS</u>: Ms. Harrington had a discussion with the Board regarding zoning for 516 & 519 Frankfort Road. The Board explained that those residents have 60 days from their zoning hearing decision to be in compliance with zoning in the Township. The Board advised that any resident who has questions regarding this issue should call the Township office. They also advised that Dave Hagen (Twp. Zoning Officer) should reach out to the Solicitor, Mike Jones, before the end of the 60 days in the event that the residents are not in compliance at that time.

# **OLD BUSINESS:**

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO RATIFY THE ACCEPTANCE AND EXECUTION OF THE PROPOSAL FOR SUBSERVICE INVESTIGATION BY GARVIN BOWARD BEITKO ENGINEERING, INC. REGARDING THE PROPOSED FALCON PIPELINE DATED MAY 21, 2019. The Motion was made by AI Cwynar and seconded by Earl Shamp at the June 5<sup>th</sup> Work Session.

**MOTION: Earl Shamp**SECOND: AI Cwynar
MOTION TO RATIFY THE ACCEPTANCE AND EXECUTION OF THE AGREEMENT BETWEEN POTTER TOWNSHIP AND SHELL PIPELINE COMPANY LP REGARDING GEOLOGICAL ENGINEERING SEVICES FOR THE PROPOSED FALCON PIPELINE.

The Motion was made by Earl Shamp and seconded by Al Cwynar at the June 5<sup>th</sup> Work Session. Rebecca explained that this is sample boring on the steep slopes of the Township for work done by Shell Pipeline.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO APPROVE THE 2018 ANNUAL AUDIT COMPLETED BY COTTRILL, ARBUTINA AND ASSOCIATES. The Audit showed no deficiencies in accounting.

# **NEW BUSINESS:**

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED MOTION TO PASS RESOLUTION 7-2019, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, PENNSYLVANIA AUTHORIZING THE ESTABLISHMENT OF A PROCEDURE GOVERNING THE SALE OF PERSONAL PROPERTY VALUED AT LESS THAN TWO THOUSAND DOLLARS (\$2,000).

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO ALLOW CARL FARROW TO PURCHASE THE TOWNSHIP'S FARMALL 140 TRACTOR FOR \$1,500.00 MOTION: SECOND:

MOTION: Earl Shamp
SECOND: AI Cwynar
MOTION TO APPROVE THE 2019/2020 WINTER COMMODITIES CONTRACT WITH DETROIT SALT COMPANY, the low bidder at \$84.25 per ton for road salt through the Beaver County Regional COG.

**SOLICITOR'S REPORT**: No Report

**ENGINEER'S REPORT**: No Report

Page 18

**PLANNING COMMISSION:** No Report

**FIRE DEPARTMENT**: No Report

#### **ROAD DEPARTMENT:**

The Board reported that drains have been cleared and Justin Cwynar is paving in other Townships along with mowing in our Township.

#### **POLICE DEPARTMENT:**

Captain Hall reported that there are no extraordinary issues and that traffic has been the biggest issue. The feedback on the Shell traffic has been positive since they changed to split shifts. He also stated that the new CTPD dog, Danny, is working and doing a good job.

## **REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted 2019 May Real Estate Tax Report to the Supervisors.

# TREASURER'S REPORT:

The balance in the	General Fund Account is	\$1,815,747.90	\$497,729.22 of this is MDIA permit fees
			Bills for this account totaled \$226,289.18
The balance in the	State Liquid Fuels Account is	\$25,853.94	There were no bills for this account
The balance in the	Capital Equipment Account is	\$51,581.37	There were no bills for this account
The balance in the	Escrow Money Account is	\$101,083.24	There were no bills for this account
The balance in the	Wage Tax Account is	\$60,886.52	There were no bills for this account
The balance in the	Public Safety Account is	\$1,841,335.80	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$1.00	There were no bills for this account
The balance in the	Recreation Board Account is	\$50.00	There were no bills for this account
<b>MOTION: Al Cwynar</b>	SECOND: Earl Shamp		MOTION CARRIED

MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF JUNE.

## **ANNOUNCEMENTS:**

- The Planning Commission will not meet in June.
- The Supervisors will meet at 6:00 pm on Wednesday, June 26<sup>th</sup> for bid openings on the Township hall remodel.
- The Supervisors will not hold a Work Session on Wednesday, July 3, 2019.
- The Township Municipal Building will be closed on Thursday, July 4<sup>th</sup> for Independence Day.
- The next Regular Business Meeting is scheduled for Wednesday, July 10<sup>th</sup> at 6:00 pm.
- The Potter Township Rec Board will host 'Movie in the Park' at 8:00 pm on Thursday, July 11<sup>th</sup> in the Township Municipal Park the movie this year is 'RALPH BREAKS THE INTERNET'!
- The Potter Township Rec Board will host a ONE DAY DAY CAMP on Friday, July 12<sup>th</sup> from 9:00 am 3:00 pm at the Township Municipal Building. Kindergarten through 5<sup>th</sup> grade campers may sign up at the Municipal Office (206 Mowry Road 724-495-6620) by July 3<sup>rd</sup>. Crafts games snacks lunch water activities!!!

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:26 PM.

Respectfully Submitted,